



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Fire Chief

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
O AFC Training Seminar in Toronto from May 2 to 4,

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	May 02/10	May 03/10	May 04/10				
<b>Registration:</b>	\$525.00						\$525.00
<b>Transportation:</b>							
Personal Auto Km X 50.9¢							
Rental Vehicle							
- Parking							
- Bus							
- Air							
- Other City Vehicle							
<b>Accommodation:</b>	\$179.71	\$179.71					\$359.42
<b>Meals:</b> - Breakfast							
- Lunch							
- Dinner							
<b>Other - Specify:</b>							
<b>TOTALS</b>							
Less Interim Claim							
Less Purchasing Card							\$884.42
<b>BALANCE PAYABLE (to Claimant)</b>							<b>0</b>
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 9/10 Signature: \_\_\_\_\_

I have examined the above expense claim and the attache  
Date: June 10/10 Signature: \_\_\_\_\_