



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Acting Manager, Emergency Management

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

World Conference on Disaster Management, Toronto, Ontario, June 6-9, 2010

Other Comments:

Note: The conference registration fee was paid by Visa in March 2010. The receipt was included with the Visa statement submitted on April 7, 2010.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jun 06/10	Jun 07/10	Jun 08/10	Jun 09/10				
Transportation:								
Personal Auto	139.00 km	0.00 km	0.00 km	139.00 km	0.00 km			
52.1 cents/km	\$ 72.42	\$ 0.00	\$ 0.00	\$ 72.42	\$ 0.00		\$ 144.84	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$17.25	\$17.25	\$17.25	\$17.25	\$0.00	\$0.00	\$ 69.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$838.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 838.95	
Accommodation:	\$236.17	\$236.17	\$236.17	\$0.00	\$0.00	\$0.00	\$ 708.51	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$24.16	\$0.00	\$0.00	\$0.00	\$ 24.16	
- Dinner	\$0.00	\$22.07	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22.07	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$1,164.79	\$ 275.49	\$ 277.58	\$ 89.67	\$ 0.00	\$ 0.00	\$1,807.53	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$1,662.69	
BALANCE PAYABLE (to Claimant)							\$ 144.84	
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								
I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.								
Date: <u>July 7/10</u> Signature: _____								
I have examined the above expense claim and the attached								
Date: <u>Aug 4/10</u> Signature: _____								