

**THE CORPORATION OF THE CITY OF PETERBOROUGH**

**BY-LAW NUMBER 03-209**

**BEING A BY-LAW TO AUTHORIZE AN AGREEMENT WITH THE  
COMMUNITY COUNSELLING & RESOURCE CENTRE TO PROVIDE  
OUTREACH SUPPORT TO RESIDENTS IN THE CITY AND COUNTY OF  
PETERBOROUGH WHO ARE HOMELESS OR AT RISK OF BECOMING  
HOMELESS**

THE CORPORATION OF THE CITY OF PETERBOROUGH BY THE COUNCIL  
HEREOF HEREBY ENACTS AS FOLLOWS:

1. That the Mayor and the Clerk be and they are hereby authorized to execute an Agreement between The Corporation of the City of Peterborough and Community Counselling Resource Centre in the form attached hereto as "Schedule A", and to affix the seal of the Corporation thereto.

By-law read a first and second time this 27<sup>th</sup> day of October, 2003

By-law read a third time and finally passed this 27<sup>th</sup> day of October 2003

(Sgd.) Sylvia Sutherland, Mayor

(Sgd.) Nancy Wright-Laking, City Clerk

**SCHEDULE "A"**

**A G R E E M E N T** made this 27th day of October, 2003.

**B E T W E E N :**

**THE CORPORATION OF THE CITY OF PETERBOROUGH**

hereinafter called the "City"

OF THE FIRST PART

- and -

**COMMUNITY COUNSELLING AND RESOURCE CENTRE**

hereinafter called the "Manager"

OF THE SECOND PART

WHEREAS the Manager, through its Housing Resource Centre, administers the **coordinated outreach program, to provide integrated, comprehensive, outreach services to people who are homeless, or at risk of homelessness;**

AND WHEREAS, under the *Off the Street and Into Shelter* (Ontario), hereinafter called "OSIS", the City, as the Consolidated Municipal Service Manager, wishes to enter into this agreement with the Manager to provide funding for coordinated outreach, in accordance with the mandate of the OSIS;

NOW THEREFORE the parties hereto mutually covenant and agree as follows:

1. The Manager shall administer the coordinated outreach program in accordance with the approved Community Plan to Address Homelessness in the City and County of Peterborough.
2. This agreement shall be in force from the 1<sup>st</sup> day of October, 2003, until the 15<sup>th</sup> day of November, 2003 (and is an extension of the program which was funded under the Provincial Homelessness Initiative Fund (PHIF) in the amount of \$50,000 for the period of the 1<sup>st</sup> of April, 2003 to the 30<sup>th</sup> of September, 2003), or upon the Manager ceasing to meet the requirements of this agreement in respect of the coordinated outreach program.
3. Notwithstanding paragraph 2, the City may terminate this agreement forthwith in the event that the Manager makes an assignment in bankruptcy, or if a Receiver is appointed by the creditors of the Manager.

4. The City shall provide to the Manager funding for the coordinated outreach program in the amount of eleven thousand, four hundred and seventy one Dollars (\$11,471.00).
5. The Manager shall make available to the City such **detailed** records or information relating to this agreement as may be deemed necessary by the City from time to time, and shall provide to the City, on or before the fifteenth of each month, a full report of the moneys disbursed and the number of clients served.
6. In addition, the Manager shall provide to the City an annual financial statement, which contains a revenue line reflecting the funds received from the City of Peterborough. If the Manager receives funding from the City under more than one program, the statement shall provide a breakdown of the funds received from the City of Peterborough in the financial statement notes. The financial statement shall be submitted no latter than ninety (90) days after the Manager's fiscal year end, and, in the event that funding from the City during the year is in excess of Twenty Thousand Dollars (\$20,000), the financial statements shall have been audited.
7. The Manager shall indemnify and save the City harmless from any and all actions, claims, demands, expenses or costs made or brought against the City by any person or persons in respect of damages caused by any act or omission of the Manager, or any of its employees or agents, in the administration of the coordinated outreach program pursuant to this agreement.
8. The Manager agrees to acknowledge sponsorship by the Social Services Department of the City in promotional materials, promotional presentations and client service encounters.
9. This agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have hereunto set their respective hands and seals.

SIGNED, SEALED AND DELIVERED in the presence of:  _____	) ) ) ) ) ) )	THE CORPORATION OF THE CITY OF PETERBOROUGH  _____  Sylvia Sutherland, Mayor
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) HOUSING RESOURCE CENTRE  
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