

**THE CORPORATION OF THE CITY OF PETERBOROUGH**

**BY-LAW NUMBER 03-113**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE CORPORATION OF THE CITY OF PETERBOROUGH AND HOUSING RESOURCE CENTRE (for provision of core services).**

THE CORPORATION OF THE CITY OF PETERBOROUGH BY THE COUNCIL THEREOF HEREBY ENACTS AS FOLLOWS:

1. That the Mayor and Clerk be are hereby authorized to execute an agreement between the Corporation of the City of Peterborough and the HOUSING RESOURCE CENTRE in the form attached hereby as Schedule "A", and to affix the Seal of the Corporation thereto.

By-law read a first and second time this 23<sup>rd</sup> day of June, 2003

By-law read a third time and finally passed this 23<sup>rd</sup> day of June, 2003

(Sgd.) Sylvia Sutherland, Mayor

(Sgd.) Nancy Wright-Laking, City Clerk



**City of  
Peterborough**

**SERVICE AGREEMENT**

**For the**

**HOUSING RESOURCE CENTRE**

**Of**

**COMMUNITY COUNSELLING AND RESOURCE CENTRE**

**June, 2003**



- actual or imminent homelessness,
- literacy or language difficulties,
- disabilities: mental, physical, developmental or head injury,
- vulnerable youth,
- frail elderly,
- rural isolation and lack of transportation,
- people in abusive situations,
- chronic or terminal illness,
- those in crisis or emergency situations Housing Support.

(d) **Administration of an Emergency Assistance Fund** - HOUSING RESOURCE CENTRE shall seek to maintain and administer an emergency assistance program for issues relating to homelessness and housing insecurity.

(e) **Share The Warmth** - During the heating season, the HOUSING RESOURCE CENTRE shall accept applications for this provincially administered energy assistance program for eligible residents of Peterborough City and County.

(f) **Community Development**  
 Agency staff shall participate in various initiatives throughout Peterborough City and County that address issues of homelessness and housing insecurity and shall provide leadership to the coordination of community housing services.

All services shall be free of charge.

## 2.02 **Service Locations**

Main Office: 229 King Street, Peterborough

### **Outreach Locations**

Outreach locations may include but not be limited to:

#### City locations:

Family Shelter – (central Peterborough)

Grassroots Centre

Peterborough Regional Health Centre - Mental Health Services

Youth Emergency Shelter – Brock Street Peterborough

Warming Room – November to March only – location to be announced

County Locations

Apsley – Apsley Public Library  
Buckhorn – Buckhorn Community Centre  
Norwood – Ontario Works office

**Home Visits** shall be available under certain circumstances by appointment.

- 3.01.1 The HOUSING RESOURCE CENTRE shall report annually to the CITY on operational plans and accomplishments.
- 4.01.1 The CITY shall provide annual funding to the HOUSING RESOURCE CENTRE in an amount determined each year as part of the municipal budget process.
- 5.01 This agreement shall be in force from the 1<sup>st</sup> day of January, 2003, until the 31<sup>st</sup> day of December 2003, or until the HOUSING RESOURCE CENTRE ceases to meet the requirements of this agreement.
- 6.01 Notwithstanding paragraph 5, the CITY may terminate this agreement forthwith in the event that the HOUSING RESOURCE CENTRE makes an assignment in bankruptcy, or if a Receiver is appointed by the creditors of the HOUSING RESOURCE CENTRE.
- 7.01 The HOUSING RESOURCE CENTRE shall make available to the CITY such detailed records or information relating to this agreement as may be deemed necessary by the CITY from time to time, and shall provide to the CITY, not later than March 31, 2003, a full report of the moneys disbursed.
- 8.01 The HOUSING RESOURCE CENTRE shall indemnify and save the CITY harmless from any and all actions, claims, demands, expenses or costs made or brought against the CITY by any person or persons in respect of damages caused by any act or omission of the HOUSING RESOURCE CENTRE, or any of its employees or agents in the administration of the emergency assistance fund pursuant to this agreement.
- 9.01 The HOUSING RESOURCE CENTRE agrees to acknowledge sponsorship by the City of Peterborough in promotional materials, promotional presentations and client service encounters.

10.01 This agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

**IN WITNESS WHEREOF** the parties have signed and sealed this Agreement as of \_\_\_\_\_ day of \_\_\_\_\_, 2003.

**SIGNED, SEALED AND DELIVERED )  
PETERBOROUGH**

**THE CITY OF**

Per:

\_\_\_\_\_

Mayor

Clerk

**COMMUNITY COUNSELLING  
AND RESOURCE CENTRE**

Per:

\_\_\_\_\_

Name:

Position:

\_\_\_\_\_

Name:

Position:

)\* I/We have the authority to bind the

organization